

THE LANCET

Abstract submission for *The Lancet* conferences

1. Contributions are invited for poster presentation

Please submit abstracts for poster presentations using the online submission form.

All abstracts will be refereed and a criterion of rejection will be lack of originality.

A condition of submission is that, if accepted, the paper will be presented at the conference by one of the authors.

Successfully submitted abstracts will be acknowledged with an electronic receipt including an abstract reference number, which should be quoted in all correspondence.

How to use the online abstract submission system

1. Submitting an abstract

A. Important Information

1. If you are submitting more than one abstract you can use the same email address and password for each abstract.
2. Abstracts are required for all posters.
3. The abstract should be written in English, be about 300 words, use SI units, and include no figures, tables, or references. Abbreviations should be kept to a minimum and defined at first use.

B. Preparation of Your Abstract

1. Abstracts should be structured as follows:

Title of manuscript

- Should be descriptive and include the type of study - e.g. A cross-sectional survey, a randomised controlled trial

Background

- Context
- Why the study was done, in one or two sentences
- Aim
- State specific aim/s or hypothesis, if appropriate

Methods

Study design

Indicate where the study was done and what was the study design. If appropriate, provide information about randomisation, masking, and stratification.

Participants

Who were they? How were they recruited? How many were studied? Were they male or female, children or adults? What were the inclusion and exclusion criteria?

Interventions

If appropriate. For example, for drugs please provide rINN, doses, route, and schedule of administration.

Analysis

What were the primary outcomes; how did you decide on or calculate the number of individuals to be included in the study; what statistical tests did you use? If a randomised controlled trial, was the analysis per protocol or intention to treat, or something else? Provide details of ethics approval and patient consent. If applicable, please provide registration number and name of trial register.

Findings

- Provide number of participants assigned and analysed in each group
- Describe outcomes, data, and statistical tests if appropriate. Please report SD for mean values and IQR for medians, and give exact p values unless $p < 0.0001$
- Any important adverse events/side-effects

Interpretation

- General interpretation of the results and their significance
- Outline limitations and strengths of the study

Funding

Source of funding (if none, say so)

Contributors

Provide a statement outlining who contributed what to the study—eg, SC did the statistical analysis. HJ wrote the Abstract with input from SC. All authors have seen and approved the final version of the Abstract for publication

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Conflicts of interest

Declare any conflict for all authors, if none then add "I/We declare that I/we have no conflicts of interest."

C. The Submission Process

1. Log in to the submission system when your abstract is completed and ready to send. To log in, enter your email address and the password you chose when you registered with the system.
2. When you click the "log in" button you will be taken to a screen from which the submission process starts. Please read the instructions on this screen carefully. If you have not yet submitted an abstract to the system you should click the link that says "Click here to submit a new abstract".
3. Submitting an abstract is a step-by-step process. Each step asks several questions.
 - **Abstract title:** Please type the title of your abstract into the Title field on the submission form.
 - **Abstract:** Please type or copy and paste if your abstract is already written into the Abstract field.
 - **Mandatory questions:** Some questions are marked "Required". We cannot accept your abstract until these questions have been answered.
 - **Completing your submission:** Once you have completed the questions on the final step click the "Finish" button. Your abstract will be assigned a reference number and you will receive email confirmation. If you have not answered all the mandatory questions your abstract will be held in temporary storage until you return later and complete all the questions.
 - **Summary:** When you have completed your submission you will see a summary of all the answers you gave to the questions on the form. You can return to the submission form at any time to see the summary again.

2. Amending a submission

You may wish to change your answers to some of the questions on the submission form, or even to change the abstract file itself.

1. Log in to the submission system
2. You will see a list of the abstracts that you have submitted. Click on the abstract that you wish to change.
3. The process of amending an abstract is the same as the original submission process, except that the submission form will be automatically filled in with the answers that you gave previously – you don't have to change an answer if you don't want to.
4. When you reach the final step and press "Finish" you will be sent an email confirming that your abstract has been amended – provided you have answered all the mandatory questions.

3. Withdrawing an abstract

If you want to withdraw an abstract please contact the conference administrator.